



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Final City Council

Tuesday, October 18, 2022

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

Present: 7 - Council Member Sean Allen, Council Member Clarice Grabau, Council Member Brad Ness, Council Member Jessica Peterson White, Mayor Rhonda Pownell, Council Member Jami Reister, and Council Member George Zuccolotto

CALL TO ORDER

Mayor Pownell called the meeting to order at 6:03 p.m.

APPROVAL OF AGENDA

A motion was made by Council Member Ness, seconded by Council Member Reister, to approve the agenda. The motion carried by the following vote:

Yes: 7 - C. Allen, C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

PRESENTATIONS

1. [22-660](#) Quarterly Police Report, Quarter 3, 2022

Police Chief Mark Elliott and Data Coordinator Katie Beer presented a brief Quarter 3 report on crime data highlighting calls for service; Group A Crimes; Group B Crimes and significant crimes. Elliott and Beer highlighted the annual report which will be posted online. Elliott and Beer answered questions from the Council.

CONSENT AGENDA

City Administrator Ben Martig introduced the Consent Agenda.

A motion was made by Council Member Ness, seconded by Council Member Allen, to approve the Consent Agenda. The motion carried by the following vote:

Yes: 7 - C. Allen, C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

2. [22-661](#) Consider Approval of October 11, 2022 City Council Work Session Minutes.
3. [22-662](#) Consider Approval of October 4, 2022 City Council Minutes.
4. [22-663](#) Consider Approving Disbursements totaling \$977,499.92

Enactment No: M2022-131

5. [22-664](#) Consider Approval of Mayoral Board and Commission Appointments.
Enactment No: M2022-126
6. [22-665](#) Consider Approving Professional Service Agreement for the Northfield Regional Transit Hub.
Enactment No: M2022-127
7. [Ord. 1045](#) Second Reading of Ordinance No. 1045 - Amending City Code, Chapter 34 - Land Development Code, Article 6 - Signage and Article 9 - Definitions.
8. [22-666](#) Consider Summary Publication of Ordinance No. 1045 - Amending City Code, Chapter 34 - Land Development Code, Article 6 - Signage and Article 9 - Definitions.
Enactment No: M2022-128
9. [Ord. 1046](#) Second Reading of Ordinance No. 1046 - Amending City Code, Chapter 34 - Land Development Code, Article 8 - Development Procedures.
10. [22-667](#) Consider Summary Publication of Ordinance No. 1046 - Amending City Code, Chapter 34 - Land Development Code, Article 8 - Development Procedures.
Enactment No: M2022-129

OPEN PUBLIC COMMENTS

Louie Arnold and Maggie Muth, Mayor's Youth Council Members, introduced themselves to the Council.

Dave Ludescher, 915 S. Washington, addressed the Council regarding the charter amendment and the tax increase.

Recess

Council recessed at 6:22 p.m. Council meeting resumed at 6:26 p.m.

PUBLIC HEARINGS AND RELATED ACTION

11. [22-668](#) Public Hearing on the Amendment to Article IV, Chapter 22 of Northfield City Code on Surface Water Management.
Mayor Pownell declared the public hearing open at 6:27 p.m.
Engineering Manager Sean Simonson introduced the item giving background information on the amendment to Article VI, Chapter 22 of the Northfield City Code on Surface Water Management.
City Engineer/Public Works Director David Bennett and Simonson answered questions from the Council.

A motion was made by Council Member Ness, seconded by Council Member Zuccolotto, to close the Public Hearing at 6:37 p.m. The motion carried by the following vote:

Yes: 7 - C. Allen, C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

12. [Ord. 1047](#) Consider Approving First Reading Amendment of Article IV of Chapter 22 of Northfield City Code on Surface Water Management.

A motion was made by Council Member Reister, seconded by Council Member Ness, to approve the first reading of Ordinance No. 1047 Amending Northfield City Code Chapter 22 - Environment. The motion carried by the following vote:

Yes: 7 - C. Allen, C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

13. [22-669](#) Public Hearing Related to Charter Commission Proposed Ordinance Amending Section 4.5 of the Northfield City Charter.

Mayor Pownell declared the public hearing open at 6:39 p.m.

Charter Commission Chair Lance Heisler introduced the item explaining the amendment to Section 4.5 of the Northfield City Charter. City Administrator Ben Martig noted additional points for the amendment.

A motion was made by Council Member Reister, seconded by Council Member Allen, to close the Public Hearing at 6:47 p.m. The motion carried by the following vote:

Yes: 7 - C. Allen, C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

14. [Ord. 1048](#) Consider Ordinance Amending Section 4.5 of the Northfield City Charter (First Reading).

A motion was made by Council Member Reister, seconded by Council Member Ness, to approve the first reading of Ordinance No. 1048 Amending Section 4.5 of the Northfield City Charter. The motion carried by the following vote:

Yes: 7 - C. Allen, C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

REGULAR AGENDA

15. [22-670](#) Consideration of Riverwalk Market Fair License Agreement for Temporary Use of 115 5th Street

Economic Development Associate Anna Watson introduced the item explaining the proposed lease. April Kopack, Manager of Riverwalk Market Fair, and Cathy Ness, Board Member, presented on the Riverwalk Market Fair, how they have grown and how they plan to expand into the winter months.

City Administrator Ben Martig added additional comments.

A motion was made by Council Member Peterson White, seconded by Council Member Reister, to approve the Riverwalk Market Fair License Agreement for

Temporary Use of 115 5th Street. The motion carried by the following vote:

Yes: 6 - C. Allen, C. Grabau, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto

Abstained: 1 - C. Ness

Enactment No: M2022-130

16. [22-671](#)

Presentation of the Clean Energy Transition Plan from Nokomis Energy.

Assistant to the City Administrator Risi Karim introduced the item and introduced Brendan Dillon, Nokomis Energy, to present the Clean Energy Transition Plan from Nokomis Energy. Karim explained next steps of the plan. This item is on the EQC agenda and will come back to the Council at a later date.

City Administrator Ben Martig added additional information regarding the Plan.

Karim, Dillon and Martig answered questions from the Council.

Beth Kallestad, 755 Lathrop Drive, addressed the Council asking for support of this Clean Energy Transition Plan.

ADMINISTRATORS UPDATE**17. [22-672](#)**

City Administrator's Update.

City Administrator Ben Martig reminded the Council of the Annual Board and Commission training event.

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

C. Grabau - No Report.

C. Peterson White - No Report.

C. Reister - Northfield Fire and Rescue; Beyond the Yellow Ribbon; Age-Friendly Northfield; Northfield Hospital Tour.

C. Zuccolotto - No Report.

C. Allen - No Report.

C. Ness - NAFRS Board; Chamber Event.

Mayor Pownell - Thank you to Council for feedback on Board/Commission Appointments.

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Grabau, to adjourn the meeting at 7:29 p.m. The motion carried by the following vote:

Yes: 7 - C. Allen, C. Grabau, C. Ness, C. Peterson White, Mayor Pownell, C. Reister, and C. Zuccolotto